



*Nesmith Library Board of Trustees*  
**Tuesday, November 14, 2017**  
**DRAFT Minutes**

**Present: Trustees:** Tara Picciano (Chair), Mark Branoff (Treasurer), Michelle Stith (Corresponding Secretary), Karen Marcil (Assistant Treasurer), Neelima Gogumalla

**Director:** Carl Heidenblad

**Assistant Director:** Diane Mayr

**General public:** Rachel DeAndrea, FLOW, Karen Moltenbrey, Windham resident

**Call to Order:** The meeting was called to order at 7:08 pm. by Tara Picciano.

- Mission Statement: read by T. Picciano
- Minutes: the minutes from the October meeting were accepted
- Gifts: no gifts were received
- Correspondence: No correspondence was received

**Reports:**

- **Treasurer's Report:** Approximately 11/12th of the year has passed and the library remains within budget, with 86% of the appropriation spent.
  - The library remains in compliance with RSA 32:7.

**FLOW Report:** R. DeAndrea reported that FLOW Holiday Craft Workshops were well attended with most filling up with wait lists. FLOW is preparing for Strawberry Festival kick off and several committee positions open. Looking for new ideas for older kids.

**Director's Report:**

- The carpeting and shelving projects are complete.
- New telephones installed.
- Library having email issues. Working with town IT to address.
- Dates the Library would be closed for the 2018 year were discussed and voted 5-0 to accept as submitted, motion by N. Gogumalla, second by K. Marcil.
- Town Employee Appreciation Lunch is December 20<sup>th</sup> and C. Heidenblad requested we approve the closing of Library for 2 hours so staff could attend. Motion made by M. Branoff and seconded by N. Gogumalla and passed 5-0.

**New Business:**

- Card was passed to thank Jennifer Fricchione for her years of volunteering as board member of FLOW.
- Wendy Denneen, long time friend of Nesmith Library, former Trustee, FLOW board member, and library volunteer passed away recently. Discussion around appropriate board action in such cases.

D. Mayr suggested we donate book with plaque in Wendy's honor. Conclusion was to have a variety of cards on hand for variety of occasions and do more than card on case by case basis.

- A recommendation for a replacement of the position left vacant by P. Barstow was discussed and conclusion reached to send letter to BOS to recommend Karen Moltenbrey.
- A discussion was had surrounding the Library Logo was had. The logo was 'voluntarily' changed when it was being converted to higher resolution image. Board and staff prefer old version so N. Gogumalla was going to try to convert old image before the board looks to hire help.

**Announcements:**

Next scheduled Trustees meeting will be held Tuesday, December 12, 2017 at 7 p.m.

Meeting adjourned at 7:58 p.m.

Respectfully submitted,  
Michelle Stith