



**Nesmith Library Board of Trustees
Tuesday, October 17, 2017
Minutes**

Present: Trustees: Patricia Barstow (Chair), Tara Picciano (Vice Chair), Mark Branoff (Treasurer), Michelle Stith (Corresponding Secretary), Cathy Robertson-Souter (Recording Secretary), Neelima Gogumalla
Director: Carl Heidenblad
Assistant Director: Sylvie Brikiatis
Arrived after start of meeting: Karen Marcil (Assistant Treasurer)
General public: Karen Moltenbrey, Windham resident

Call to Order: The meeting was called to order at 7:07 pm. by Patricia Barstow.

- Mission Statement: read by P. Barstow
- Minutes: the minutes from the September meeting were accepted
- Gifts: no gifts were received
- Correspondence: No correspondence was received

Reports:

- Treasurer's Report:** Approximately 3/4 of the year has passed and the library remains within budget, with 71.55% of the appropriation spent.
 - The library remains in compliance with RSA 32:7.

Director's Report:

- The carpeting project is completed and process went smoothly. The installer will return to address a small number of areas that need attention. The side door area will also be carpeted similar to the front lobby area. Looking at quotes to get carpet treated to help with cleaning.
 - Closing for one extra day was an issue for some of the public and others felt they had not been notified although notices were posted on social media, at the library, on the newsletter, in papers and sent out by email.
- The carpet project does affect the library usage statistics for the month.
- David Sullivan has mentioned that he is satisfied with the current budget proposal as submitted. He does not feel there will be issues with it passing. The budget will be presented to the planning board on October 25.
- The outdoor story garden event was well attended and went smoothly. Approximately 60 people were in attendance for a ribbon-cutting and a kids movie.

New Business:

- A discussion held regarding sending a thank you ope to Jen Fricchione, outgoing president of FLOW
- Little Free Libraries - a Windham resident has put in a proposal to the Recreation Department to create a series of the boxes as part of her Girl Scout Gold Star Project. We will look into how we can help.

Perhaps invite her to a library meeting to tell us more about it and her goals.

- Question raised on steps to take to replace a retiring trustee. The trustee must first report it to the town clerk. The board can then recommend someone to the Board of Selectmen, who will make final decisions. The position will also need to be posted.

Announcements:

Next scheduled Trustees meeting will be held Tuesday, November 14, 2017 at 7 p.m.

Meeting adjourned at 7:42 p.m.

Respectfully submitted,
Cathy Robertson-Souter

Final - approved 11/14/17