



Nesmith Library Board of Trustees

Tuesday, October 11, 2016

Minutes

Present: *Trustees* Patricia Barstow (Chair), Tara Picciano (Vice Chair), Karen Marcil (Assistant Treasurer), Mark Branoff (Treasurer), Cathy Robertson-Souter (Recording Secretary), Peter Tousignant

Absent: Michelle Stith (Corresponding Secretary)

Director – Carl Heidenblad,

Assistant Directors – Diane Mayr, Sylvie Brikiatis

Flow- No Representative

Call to Order:

The meeting was called to order at 7:00 pm. by Patricia Barstow. The minutes from the September 13th, 2016 meeting were approved.

- ☐ There were no gifts
- ☐ There was correspondence from Diane Mayr. As a thank you to Trustees, a donation from Mrs. Mayr to www.heifer.org/

Reports:

- ☐ There was no Flow Report.
- ☐ There was no Staff Report.

Treasurer's Report:

- ☐ We are 3/4 through the year and 70% through the budget
- ☐ The library remains in compliance with RSA 32:7.

Director's Report:

- ☐ Was given. Peter Tousignant made a motion to approve the 2017 \$1,108,550.00 budget. Karen Marcil seconded motion. VOTE: 6-0 APPROVED

Unfinished Business:

Committees:

Publicity: Met with Dr. Jerry Rekart for a conversation about a survey. Suggestions were made for format, length and content. Also comments about the Nesmith Library Branching Out Articles and suggestions of topics. 8x11 signage needs to be made for the Election table top. We will also ask if FLOW wants to share table space.

Peter Tousignant made a motion to offer the library staff the right of first of refusal to work at the library table at the polls on Election Day and if they accept they will be paid. Tara Picciano seconded motion. Motion passed.

Endowment: Needing to go forward and schedule meeting.

Little Free Library: Discussion held as to repurposing something to use as the box. Must be up to standards of littlefreelibrary.org to be able to use name. See website.

New Business:

Carl sent out the 2017 schedule of holiday closings

Karen Marcil made a motion to accept the 2017 Holiday Calendar. Mark Branoff offered a second. Motion passes.

Peter Tousignant made a presentation of operational analysis of Nesmith Library

Announcements:

Next Scheduled Trustees Meeting is Tuesday, Nov 15, 2016 at 7pm

NHLTA Workshop: "Library Construction Project- From Design to Financing". Saturday, October 22 10:00am- 12:30pm at Hooksett Public Library.

NHLTA Personnel Workshop: "Getting Started on Effective Personnel Management". Wednesday, November 30, 10:00 a.m. - 1:00 p.m. at NH Municipal Association, 25 Triangle Park Drive, Concord.

On-line registration is now open for both workshops at www.nhlta.org. More info on the workshops also at www.nhlta.org. There is no charge for attending the workshops.

Respectfully submitted,
Tara Picciano

Draft subject to approval