

## **Nesmith Library Board of Trustees**

### **Meeting Minutes**

**Tuesday, December 9, 2025**  
**Nesmith Library, 7:00 pm**



#### **Present:**

Trustees: Beth Talbott (Chair), DJ Withee (Member at Large), Stephanie Lohret (Assistant Treasurer), Robin Bostic (Recording Secretary), Theresa Abbamondi (Assistant Chair), Catherine Girata, (Corresponding Secretary)

Director: Sylvie Brikiatis, Assistant Director: Karen Burbank.

**Public Hearing:** A public hearing was called to order at 7:03 pm to review the \$10,000 Moose Plate Grant. Theresa Abbamondi made a motion to accept the grant to preserve the ledger, DJ Withee seconded the motion which passed 6-0. The Public Meeting was closed at 7:04 pm. This hearing is in accordance with Per RSA 31:95-b

**Absent:** Jennifer Cutler was absent.

**Call to Order:** The meeting was called to order at 7:05pm.

**Mission statement:** Beth Talbott read the mission statement.

#### **Approval of Meeting Minutes:**

The October and November meeting minutes were reviewed and approved during the December meeting. Theresa Abbamondi made a motion to approve the October minutes and DJ Wither seconded. The motion passed 5-0-1. Beth Talbott abstained. DJ moved to approve December minutes, Stephanie seconded. The motion passed 4-0-2 Cathy Girata and Theresa Abbamondi Abstained.

**Acceptance of New Gifts:** A \$400 unrestricted grant from the Women's Club of Windham was received. A motion was made by Stephanie Lohret to accept with Theresa seconding. Motion passed 6-0

**Review of Correspondence:** No correspondence has been received.

#### F.L.O.W. Report

FLOW did not have a formal meeting this month. May 30, 2026 is the date for the Strawberry Festival.

#### Director's Report

*Overview.*

- Circulation: In November 2025, 14891 items were loaned. Trend: 2023: 15,132, 2024: 15036
- People Counter Visits during November 2025: 4907.
  - 2022-4002
  - 2023-54651
  - 2024-4676

*Building and property maintenance*

- Story Garden was completed.
- The study pod has been repaired.
- A faucet was replaced in the men's bathroom.
- We had an invasion of 7 mice that were trapped and removed by the Director.

*Personnel.*

- The Director met with Town Assessor and Mark Samsel about wording for warrant article
- A staff meeting will be held on 12/19 with combined final training for HB 273 followed by a staff holiday brunch hosted by the Trustees. The library will be open late.

*Communication*

Sylvie met with the Finance Director prior to her departure on Friday.

*Other*

- The Director attended the NHMA conference.
- The Confidentiality Policy was reviewed by the town attorney and changes are being made to incorporate the feedback.
- Books have been completed to offset Baker and Taylor no longer being in business.
- GMILCS is moving toward auto renewal starting January 1, 2025
- New credit cards with TD are set up
- Legislative update (HB1214) was provided by the Director which includes a new section amending RSA 202-A-26 a municipality may, according to the provisions of RSA 39;3, elect to have a municipality's governing body assume control of the governance of the library. If a Municipality's governing body assumes control of the public library, the library trustee shall serve in an advisory role of the governing body.

**New Business:**

A Motion was made by Cathy Girata that the Director have a town cell phone for business purposes and seconded by Theresa Abbamondi. The motion passed by a vote of 6-0.

**Old Business:**

- Two Trustee candidate positions are up for election in March. An advertisement regarding the two openings will be posted in the Windham Independent.

**Budget Update:**

- Treasurer's Report: 90 % of expenses have been spent YTD. The library remains in compliance with RSA 32:7.
- The Warrant Article language was modified from what was submitted by the Board and reviewed by the Board.
- 2025 operational cost will be over \$22,000 budget with encumbered items. The operational cost has only increased by 13% in the past 8 years. The personnel budget will be under budget by \$62,000.

**Public Comment:**

Members of the public may be recognized for comments during this time. The chair reserves the right to limit comments, pending timing and public attendance. No public comments were made.

**Announcements:**

**Next meeting:** Tuesday January 13, 2026 at 7:00 pm.

Stephanie Lohret made a motion to adjourn and seconded by Cathy Girata. The vote passed 6-0. The meeting adjourned at 8:14 pm.

Respectfully submitted,

Meeting Minutes  
Robin Bostic, Recording Secretary