

Nesmith Library Board of Trustees

Meeting Minutes

Tuesday, December 9, 2025

Nesmith Library, 7:00 pm



Present:

Trustees: Beth Talbott (Chair), DJ Withee (Member at Large), Stephanie Lohret (Assistant Treasurer), Robin Bostic (Recording Secretary), Theresa Abbamondi (Assistant Chair), Catherine Girata, (Corresponding Secretary)

Director: Sylvie Brikiatis, Assistant Director: Karen Burbank.

Public Hearing: A public hearing was called to order at 7:03 pm to review the \$10,000 Moose Plate Grant. Theresa Abbamondi made a motion to accept the grant to preserve the ledger, DJ Withee seconded the motion which passed 6-0. The Public Meeting was closed at 7:04 pm. This hearing is in accordance with Per RSA 31:95-b

Absent: Jennifer Cutler was absent.

Call to Order: The meeting was called to order at 7:05pm.

Mission statement: Beth Talbott read the mission statement.

Approval of Meeting Minutes:

The October and November meeting minutes were reviewed and approved during the December meeting. Theresa Abbamondi made a motion to approve the October minutes and DJ Wither seconded. The motion passed 5-0-1. Beth Talbott abstained. DJ moved to approve December minutes, Stephanie seconded. The motion passed 4-0-2 Cathy Girata and Theresa Abbamondi Abstained.

Acceptance of New Gifts: A \$400 unrestricted grant from the Women's Club of Windham was received. A motion was made by Stephanie Lohret to accept with Theresa seconding. Motion passed 6-0

Review of Correspondence: No correspondence has been received.

F.L.O.W. Report

FLOW did not have a formal meeting this month. May 30, 2026 is the date for the Strawberry Festival.

Director's Report

Overview.

- Circulation: In 2025, November 2025, 14891 items were loaned. Trend: 2023: 15,132, 2024: 15036
- People Counter Visits during November 2025: 4907.
 - 2022-4002
 - 2023-54651
 - 2024-4676

Building and property maintenance

- Story Garden was completed.
- The study pod has been repaired.
- A faucet was replaced in the men's bathroom.
- We had an invasion of 7 mice that were trapped and removed by the Director.

Personnel.

- The Director met with Town Assessor and Mark Samsel about wording for warrant article
- A staff meeting will be held on 12/19 with combined final training for HB 273 followed by a staff holiday brunch hosted by the Trustees. The library will be open late.

Communication

Sylvie met with the Finance Director prior to her departure on Friday.

Other

- The Director attended the NHMA conference.
- The Confidentiality Policy was reviewed by the town attorney and changes are being made to incorporate the feedback.
- Books have been completed to offset Baker and Taylor no longer being in business.
- GMILCS is moving toward auto renewal starting January 1, 2025
- New credit cards with TD are set up
- Legislative update (HB1214) was provided by the Director which includes a new section amending RSA 202-A-26 a municipality may, according to the provisions of RSA 39:3, elect to have a municipality's governing body assume control of the governance of the library. If a Municipality's governing body assumes control of the public library, the library trustee shall serve in an advisory role of the governing body.

New Business:

A Motion was made by Cathy Girata that the Director have a town cell phone for business purposes and seconded by Theresa Abbamondi. The motion passed by a vote of 6-0.

Old Business:

- Two Trustee candidate positions are up for election in March. An advertisement regarding the two openings will be posted in the Windham Independent.

Budget Update:

- Treasurer's Report: 90 % of expenses have been spent YTD. The library remains in compliance with RSA 32:7.
- The Warrant Article language was modified from what was submitted by the Board and reviewed by the Board.
- 2025 operational cost will be over \$22,000 budget with encumbered items. The operational cost has only increased by 13% in the past 8 years. The personnel budget will be under budget by \$62,000.

Public Comment:

Members of the public may be recognized for comments during this time. The chair reserves the right to limit comments, pending timing and public attendance. No public comments were made.

Announcements:

Next meeting: Tuesday January 13, 2026 at 7:00 pm.

Stephanie Lohret made a motion to adjourn and seconded by Cathy Girata. The vote passed 6-0. The meeting adjourned at 8:14 pm.

Respectfully submitted,

Meeting Minutes
Robin Bostic, Recording Secretary