

Nesmith Library Board of Trustees

Meeting Minutes

Monday, November 10, 2025

Nesmith Library, 7:00 pm



Present:

Trustees: Beth Talbott (Chair), DJ Withee (Member at Large), Stephanie Lohret (Assistant Treasurer), Robin Bostic (Recording Secretary)

Director: Sylvie Brikiatis, Assistant Director: Karen Burbank.

Public:

Absent: Theresa Abbadmondi, Jennifer Cutler, Catherine Girata were absent

Call to Order: 7:00pm.

Mission statement: Read by Beth Talbott

Approval of Meeting Minutes:

The October meeting minutes will be reviewed and approved during the December meeting.

Acceptance of New Gifts: \$100 was given by Rich Parow. A \$10,000 grant was also received from the Moose Plate Fund. A motion was made by DJ Withee to accept a \$100 gift from Rich Parow. Stephen Lohret seconded. Passed 4-0.

Review of Correspondence: No correspondence has been received.

Reports:

F.L.O.W. Report

Scheduling conflict with FLOW has prevented trustees from attending the last meeting. There are 94 FLOW members. May 30, 2026 is the date for the Strawberry Festival.

Director's Report

Overview.

- The number of reference questions has increased 78% year over year.
- Circulation: In October 2025, 15484 items were loaned. Trend: 2023: 16438, 2024: 15577
- People Counter Visits during October 2025: 5451.
 - 2022-4325
 - 2023-5018
 - 2024-5000

Building and property maintenance

- Story Garden will be completed by the end of the week.
- The study pod has been repaired.
- A faucet was replaced in the men's bathroom.

Personnel

A motion was made by Stephanie Lohret to approve Elizebeth Schiavoni for the position of part time assistant bookkeeper, grade 10 step 2. The motion was seconded by DJ Withee and passed 4-0.

Communication

Sylvie met with the finance director prior to her departure on Friday.

Other

- The Director chaired GMILCS board meetings.
- The Confidentiality Policy was reviewed by the town attorney and changes are being made to incorporate the feedback.
- Books have been completed to offset Baker and Taylor no longer being in business.
- GMILCS is moving toward auto renewal starting January 1, 2025.

Treasurer's Report:

78.48% of expenses have been spent. The library remains in compliance with RSA 32:7.

New Business:

Two Trustee candidates positions are up for election in March. An advertisement regarding the two openings will be posted in the January Windham Independent.

Old Business:

Budget Update

- The Warrant Article language was modified from what was submitted by the Board. We are working with the Town Manager to rectify.
- 2025 operational cost will be over \$10,000 budget. The personnel budget will be under budget.

HB 273 Minor's Record Policy was reviewed by the Board. Stephen Lohret made a motion to approve the Confidentiality of Records Policy confidential record and policy and DJ Withee seconded. The vote passed 4-0.

Public Comment:

Members of the public may be recognized for comments during this time. The chair reserves the right to limit comments, pending timing and public attendance. No public comments were made.

Announcements:

Next meeting: Tuesday December 9, 2025 at 7:00 PM

A motion to adjourn was made by DJ Withee and seconded by Stephen Lohret. The vote passed 4-0. The meeting adjourned at 8:13 pm.

Respectfully submitted,

Draft Meeting Minutes
Robin Bostic, Recording Secretary