

Nesmith Library Board of Trustees

Meeting Minutes DRAFT

Tuesday, September 9, 2025

Nesmith Library, 7:00 pm



Present:

Trustees: Theresa Abbamondi (Assistant Chair), Jennifer Cutler (Treasurer) arrived at 7:20pm, Beth Talbott (Chair), Catherine Girata (Corresponding Secretary), DJ Withee (Member at Large), Stephanie Lohret (Assistant Treasurer), Robin Bostic (Recording Secretary) by video conference due to illness.

Director: Sylvie Brikiatis, Assistant Director: Karen Burbank

Public:

Absent:

Call to Order: at 7:07 pm.

Mission statement: Read by Beth Talbott

Approval of Meeting Minutes:

A motion was made by C. Girata to approve the amended minutes of the Public Session of August 12th, 2025. Seconded by DJ Withee, Passed 5-0

Acceptance of New Gifts:

\$500 was gifted by Mark Branoff for the Isaac Newton name fund.

Motion was made to accept a gift by DJ Withee and seconded by S. Lohret. Gift approved 6-0.

Review of Correspondence: No correspondence has been received.

Reports:

F.L.O.W. Report

Membership meeting was held September 8th. The Strawberry Festival meeting is scheduled September 14th at 6:30pm. Flow's next meeting is October 6.

Book Collections are being held every weekend until the end of October. Book Sale will be held Dec 6, 2025 1:30-4:30pm.

The fence grant was approved up to \$10,000. Museum passes approved for next year.

Director's Report

Overview

Circulation

- In August 2025, 17358 items were loaned. Trend: 2023: 19591, 2024: 18963
- People Counter. Visits during August 2025: 7532, 2022 – 5973, 2023 – 6050, 2024 – 5425

Building and property maintenance

- Automatic door openers were repaired
- Yellow jackets nest by the front door have been treated.

Technology

- An update to wifi was made
- Upgraded all the public computers to Windows 11

Personnel

- Staff meeting held- 9/6

Communication

- The staff has been updated on legislative changes
- A survey was completed on 9/3 about how our patrons get our news. We will continue to collect data during the month of September.

Other

- The Director chaired GMILCS executive board meetings.
- The first draft of the budget is due to TA 9/22. Department meeting scheduled.
- Guidelines document is being drafted.
- The Director is working on Confidentiality of Records Policy draft for all of GMILCS (waiting on official legislative wording)
- Staff fielded questions from the public about assessments.
- A roundtable on renewable energy funding with Congresswoman Goodlander was held..
- The Director has been asked to be part of a panel about library policies for New Directors.

Treasurer's Report:

66% of expenses have been spent. The library remains in compliance with RSA 32:7.

New Business:

Budget Update and Timeline-

- The 2025 budget is \$50,000 under employee expense and \$20,000 is anticipated in materials.
- The 2026 budget has a projected 5% increase year over year due to increase in personal cost.

FLOW meeting will be attended on October 6 by DJ Withee, November 3 by Stephanie Lohret and December by [Cathy Girata](#).

Strawberry Festival Meetings will be virtual from October-December 2025. [Theresa Abbamondi](#) and [Stephanie Lohret](#) will be Strawberry Festival Liaisons.

Public Comment:

Members of the public may be recognized for comments during this time. The chair reserves the right to limit comments, pending timing and public attendance.

Announcements:

Next meeting: October 14, 2025 at 7:00 PM

A motion to adjourn was made by Theresa Abbadmondi and seconded by Jen Cutler seconded Vote passed 7-0. The meeting adjourned at 8:07 pm.

Respectfully submitted,

Draft Meeting Minutes
Robin Bostic, Recording Secretary