

Nesmith Library Board of Trustees

Meeting Minutes

Tuesday, January 13, 2026

Nesmith Library, 7:00 pm



Present:

Trustees: Beth Talbott (Chair), DJ Withee (Member at Large), Stephanie Lohret (Assistant Treasurer), Robin Bostic, via ZOOM (Recording Secretary), Jen Cutler (Treasurer), Theresa Abbamondi, (Assistant Chair)

Director: Sylvie Brikiatis, Assistant Director: Karen Burbank.

Absent: Catherine Girata was absent.

Call to Order: The meeting was called to order at 7:04 pm.

Mission statement: Beth Talbott read the mission statement.

Approval of Meeting Minutes:

The December meeting minutes were reviewed and approved during the January meeting. Stephanie Lohret made a motion to approve the minutes and DJ Withee seconded. The motion passed 5-0-1 (abstained).

Acceptance of New Gifts: A \$250 grant was made from A R. Barstow Fund and a \$50 donation was also received. A motion was made by DJ Withee to accept, with Theresa Abbamondi seconding. Motion passed 6-0.

Review of Correspondence: Thank you notes were received from staff to trustees.

F.L.O.W. Report:

- A. The required administrative filings were completed including annual reports to the Town and NH DOJ. application to NH Lottery and Gaming Commission, 2025 tax extension.
- B. New Financial Accountant-Jim Williams, CPA has been hired to review FLOW accounts and file taxes.
- C. Children's Activities- upcoming events include:
 - 1. Saturday, January 17th 1p-2p: Strawberry Festival Poster Workshop
 - 2. Saturday, March 14th 1p-2p: Strawberry Festival Poster Workshop
 - 3. Sunday, May 3rd 1p-2p: Spring Planter Event
 - 4. Saturday, May 16th 1p-2p: Strawberry Festival Crafts

D. Academic Grants; The Frank Provenzano \$2,500 Grant was approved to be awarded to Windham senior planning to attend a trade school or a community college.

E. Strawberry Festival

1. Anne Engelhardt was voted in as the co-chair for Programming
2. Next Strawberry Festival meeting will revert back to in person, primarily, and will be held on Monday January 12 at 6:30pm

F. Book Fair Committee

1. Dec book sale earned \$1875
2. Book Donations for 2026 planned for Sat January 17 10am-3:30pm, Sat. January 31 10am-3:30pm, Sun Feb.1 1:30-4:30pm, Sat. Feb 7 10am-3:30pm, Sun. Feb 8 1:30-4:30pm

Director's Report

Overview

Circulation. In December 2025, 13501 items were loaned. Trend: 2023: 14489, 2024: 15132

People Counter. Visits during December 2025: 4846

2022 – 4073

2023 – 4372

2024 - 4820

Building and property maintenance.

Mice under control

HVAC maintenance- heat exchanger is failing

Electric bill conversion

Technology.

Working on cellphone

Personnel.

Courtney's last day was 12/30.

Communication.

Working with TA about electric billing

Warrant

Trustee candidates

Other.

Chaired GMILCS board meetings

NHPDIP has new management and we need to set up new treasurers

Book ordering update is slowly getting better

New Business:

- Deliberative Session will be held on 1/31/2026-The budget has been approved by the selectmen.
- A job posting will be made for an assistant children's librarian. A motion was made by Theresa Abbamondi and seconded DJ Withee to post the assistant children's librarian position. The motion passed 6-0.

Old Business:

- Trustee Candidates for March-There have been two candidates who expressed interest.

Budget Update:

Treasurer's Report: 96.8 % of expenses have been spent YTD. The library remains in compliance with RSA 32:7.

Public Comment:

Members of the public may be recognized for comments during this time. The chair reserves the right to limit comments, pending timing and public attendance. No public comments were made.

Non-Public Comments:

Entered into Non-Public session per RSA 91-A:3 II(a) at 7:54 pm. Entered into Public session 8:10 pm. A motion to seal Non-Public minutes was made by Stephanie Louret seconded by DJ Withee. Roll Call given. Motion passed 6-0.

Announcements:

Next meeting: Tuesday February 10, 2026 at 7:00 pm.

Stephanie Lohret made a motion to adjourn and the motion was seconded by DJ Withee. The vote passed 6-0 . The meeting adjourned at 8:10 pm.

Respectfully submitted,

Draft Meeting Minutes
Robin Bostic, Recording Secretary