

## **Nesmith Library Board of Trustees**

### **Meeting Minutes**

**Tuesday, January 13, 2026**  
**Nesmith Library, 7:00 pm**



#### **Present:**

Trustees: Beth Talbott (Chair), DJ Withee (Member at Large), Stephanie Lohret (Assistant Treasurer), Robin Bostic, via ZOOM (Recording Secretary), Jen Cutler (Treasurer), Theresa Abbamondi, (Assistant Chair)

Director: Sylvie Brikiatis, Assistant Director: Karen Burbank.

**Absent:** Catherine Girata was absent.

**Call to Order:** The meeting was called to order at 7:04 pm.

**Mission statement:** Beth Talbott read the mission statement.

#### **Approval of Meeting Minutes:**

The December meeting minutes were reviewed and approved during the January meeting. Stephanie Lohret made a motion to approve the minutes and DJ Withee seconded. The motion passed 5-0-1 (abstained).

**Acceptance of New Gifts:** A \$250 grant was made from A R. Barstow Fund and a \$50 donation was also received. A motion was made by DJ Withee to accept, with Theresa Abbamondi seconding. Motion passed 6-0.

**Review of Correspondence:** Thank you notes were received from staff to trustees.

#### **F.L.O.W. Report:**

- A. The required administrative filings were completed including annual reports to the Town and NH DOJ, application to NH Lottery and Gaming Commission, 2025 tax extension.
- B. New Financial Accountant-Jim Williams, CPA has been hired to review FLOW accounts and file taxes.
- C. Children's Activities- upcoming events include:
  1. Saturday, January 17th 1p-2p: Strawberry Festival Poster Workshop
  2. Saturday, March 14th 1p-2p: Strawberry Festival Poster Workshop
  3. Sunday, May 3rd 1p-2p: Spring Planter Event
  4. Saturday, May 16th 1p-2p: Strawberry Festival Crafts

D. Academic Grants; The Frank Provenzano \$2,500 Grant was approved to be awarded to Windham senior planning to attend a trade school or a community college.

E. Strawberry Festival

1. Anne Engelhardt was voted in as the co-chair for Programming
2. Next Strawberry Festival meeting will revert back to in person, primarily, and will be held on Monday January 12 at 6:30pm

F. Book Fair Committee

1. Dec book sale earned \$1875
2. Book Donations for 2026 planned for Sat January 17 10am-3:30pm, Sat. January 31 10am-3:30pm, Sun Feb.1 1:30-4:30pm, Sat. Feb 7 10am-3:30pm, Sun. Feb 8 1:30-4:30pm

## **Director's Report**

### **Overview**

*Circulation.* In December 2025, 13501 items were loaned. Trend: 2023: 14489, 2024: 15132

*People Counter.* Visits during December 2025: 4846

2022 – 4073

2023 – 4372

2024 - 4820

*Building and property maintenance.*

Mice under control

HVAC maintenance- heat exchanger is failing

Electric bill conversion

*Technology.*

Working on cellphone

*Personnel.*

Courtney's last day was 12/30.

*Communication.*

Working with TA about electric billing

Warrant

Trustee candidates

*Other.*

Chaired GMILCS board meetings

NHPDIP has new management and we need to set up new treasurers

Book ordering update is slowly getting better

**New Business:**

- Deliberative Session will be held on 1/31/2026-The budget has been approved by the selectmen.
- A job posting will be made for an assistant children's librarian. A motion was made by Theresa Abbamondi and seconded DJ Withee to post the assistant children's librarian position. The motion passed 6-0.

**Old Business:**

- Trustee Candidates for March-There have been two candidates who expressed interest.

**Budget Update:**

**Treasurer's Report:** 96.8 % of expenses have been spent YTD. The library remains in compliance with RSA 32:7.

**Public Comment:**

Members of the public may be recognized for comments during this time. The chair reserves the right to limit comments, pending timing and public attendance. No public comments were made.

**Non-Public Comments:**

Entered into Non-Public session per RSA 91-A:3 II(a) at 7:54 pm. Entered into Public session 8:10 pm. A motion to seal Non-Public minutes was made by Stephanie Louret seconded by DJ Withee. Roll Call given. Motion passed 6-0.

**Announcements:**

**Next meeting:** Tuesday February 10, 2026 at 7:00 pm.

Stephanie Lohret made a motion to adjourn and the motion was seconded by DJ Withee. The vote passed 6-0 . The meeting adjourned at 8:10 pm.

Respectfully submitted,

Draft Meeting Minutes  
Robin Bostic, Recording Secretary