

DISPLAY AND EXHIBIT REQUEST AND RELEASE FORM

Nesmith Library, Windham, NH
www.nesmithlibrary.org 603-432-7154

Display Case

Display Table (Collections less than 9" high)

Title of display/exhibit: _____

Purpose: _____

USER/Sponsoring organization: _____
(If applicable)

Applicant name: _____

Applicant address: _____

Home phone: _____ Cell phone: _____

Display/exhibit starting date: _____ Ending date: _____
(Display/exhibit time limited to four weeks)

RESTRICTIONS: The USER listed above agrees to abide by the rules and regulations as established by the LIBRARY, and by signature below, the USER acknowledges receipt of a copy of the *Policy on the Role of the Nesmith Library as a Community Activities and Information Center*, and has read and understands said policy.

RELEASE/INDEMNITY: By signature below, the USER agrees that the LIBRARY and its staff assume no responsibility for the preservation, protection, or possible damage or theft of an item or items displayed or exhibited. To the fullest extent permitted by law, the USER listed above agrees to indemnify and hold harmless the LIBRARY, its agents, and employees against any and all claims, suits, and demands, liabilities and damages, including attorney's fees and litigation costs and expenses, resulting from or arising in connection with or incidental to the User's use of the LIBRARY for display and exhibition space.

Applicant's signature: _____ Date: _____

NOTE: Requests for display and exhibition space are subject to approval of the Library Director.
_____ Request approved _____ Request denied

NOTIFIED (date): _____ Person _____ Message _____ Answering machine