



***Nesmith Library Board of Trustees***  
**Wednesday, May 11, 2016**  
**Minutes**

**Present:**

*Trustees:* Patricia Barstow (Chair), Tara Picciano (Assistant Chair), Karen Marcil (Assistant Treasurer), Cathy Robertson-Souter (Recording Secretary), Michelle Stith (Correspondence Secretary), Peter Tousignant (General Member)

*Present via telephone:* Mark Branoff (Treasurer)

*Library Director* – Carl Heidenblad

*Assistant Directors*– Diane Mayr, Sylvie Brikiatis

*Staff representative* -Kari Therrien

**Call to Order:**

The meeting was called to order at 7:00 p.m.

**Mission Statement** - read by P. Barstow

**Presentation-** By Boy Scouts Eagle Scout candidate, Nathaniel Pepe, of Londonderry. He has worked with Sylvie Brikiatis to initiate a video game collection at the Nesmith Library, where he is a member. His plans include advertising and collecting donated games that will work on all equipment. The library will buy a Wii or WiiU system for in-house use, with funds raised by Nathaniel. Games will be checked initially by Nathaniel to be sure they work correctly. Games will become part of the library's permanent lending collection, to be replenished from library funds in future. Mature level games will not be on loan at this time, if at all.

**Minutes** for meeting of April 12, 2016, approved.

**Gifts:** None received

**Correspondence:** None received

**Reports:**

**FLOW Report:** There is no FLOW report.

**Staff Report:** Kari Therrien, part-time children's librarian, demonstrated some of the materials that she uses with the children at story hours, from felt storyboards to percussion instruments.

She also spoke about a "maker space" event that was held last spring where children could use materials provided and create their own version of a craft demonstrated by the group leader. There will be both a teen and a younger child maker space event this summer.

Kari would like to see the library create a permanent maker space or at least purchase further materials that can be used for tech maker space and other activities. These activities can be geared towards all age groups, including parents who enjoy staying and creating with their children.

**Treasurer's Report:** Report was not available for the meeting due to issues that needed to be resolved. It will be ready within the next few days for review. At this point, we are 1/3 of the way through the fiscal year and 29% of the budget has been expended. The library remains in compliance with RSA 32:7.

**Director's Report:** C. Heidenblad reported that he has received additional quotes for fencing around the HVAC unit outdoors that was ruined over the winter. A chain link fence would cost approximately \$1200 less than a vinyl fence. He is in talks with the town maintenance department to see if the fence will be covered under the building funds.

Revision Energy will have information on a solar project for the library with in the next few days.

The cleaning company hired by the town to replace the in-house maintenance crew has been providing excellent service, cleaning each night after closing. The only issue is that they do not work on weekends and, by Monday, the bathrooms are less than "spiffy." One suggestion would be to have the crew come in on Monday morning, in addition to the evening.

Volunteer Appreciation event was held this week, run by Karen and Barbara. Volunteer Jeanine Zins, who is in her tenth year of helping out at Nesmith, was named "Volunteer of the Year" at the event.

We are working on replacing the server, which is about 3/4 finished. Eric DeLong is assisting in this project.

### ***Unfinished Business:***

**Personnel Committee:** The library has received ten applications for the open position for a tech services/technology librarian. One application came from as far away as Oklahoma. The resumes will be narrowed to three candidates who will be brought in for interviews. A meeting was set for the personnel committee to discuss the candidates after they have been interviewed for Monday, June 6, at 630 p.m.

**Publicity Committee:** C. Robertson-Souter reviewed recent committee meetings where the monthly "spotlight" article was discussed. The committee chose the name: "Nesmith Library: Branching Out" for the piece and will design a masthead for the newspapers. C. Robertson-Souter will contact the papers regarding using the masthead and timing for printing. Topics for the remainder of the year were plotted out and assigned to individual writers. D. Mayr will edit all pieces.

### **New Business:**

**Commemoration of Jena Day:** Discussion held about possible ways to honor former employer Jena Day on the one year anniversary of her passing. A Named Fund has been tabled until the relationship with the Windham Endowment can be ironed out. P. Barstow suggested purchasing a granite bench with an engraved quote to be placed along the front walkway. The cost of the bench would run \$900-\$2000 depending on size and having it set in place. Discussion held about hosting an unveiling of the bench and fundraising for it. Decisions will not be made until an actual cost can be ascertained.

**Group Volunteering at Strawberry Festival:** Discussion held about time slots for volunteers at this year's Strawberry Festival. Trustees split into two groups to work at the strawberry shortcake table.

**Announcements:**

**NHLTA Conference:** Conference will be held Monday, May 23. P. Barstow, M. Branoff, C. Robertson-Souter and M. Stith will attend.

The next schedule Trustees' meeting will be held Tuesday, June 14, at 7 p.m.

**Adjournment:**

The meeting was adjourned at 7:52 p.m.

Respectfully submitted,

Cathy Robertson-Souter  
Recording Secretary

FIRST DRAFT 5.17.16